



Austin Electrical Training Alliance  
 4000 Caven Rd.  
 Austin, TX 78744  
[www.austineta.org](http://www.austineta.org)  
 512-389-3024

Appl. #: \_\_\_\_\_

**Applicant Checklist**  
**Applications taken Mon - Thurs: 9am -3pm**

Applicant Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Phase 1 Required Documents:**

- \$35.00 Application Fee
- Valid Driver's License (original)
- Social Security Card (original)
- Birth Certificate (original)
- Certified Copy of High School Transcript **(Even If You Have College Or Received Your GED)**
- Must Have Proof of Passing 1 Year of High School Algebra or Higher
- GED If You Did Not Graduate From High School
- Copy of Registered for Selective Service Form (males only) ([www.sss.gov](http://www.sss.gov))
- DD-214 if Prior Service

**NOTE: Bring Driver's License**

**Phase 2 Aptitude Test/Orientation**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

- Letter of Intent** (Why do you want to be in the Apprenticeship Program)
- Resume**
- Letters of Recommendation (3)**

**Phase 3 Interview with JATC Committee**

Date: \_\_\_\_\_ Time: 12:45PM

**Phase 4 Placement Results**

Date: \_\_\_\_\_ Time: 7:30AM

- Receive Referral at the Training Center
- Apprentice License \$20.00 (Bring Credit / Debit Card)
- Bring Social Security Card & Drivers License

**Phase 5 Joining The Union - After Placement**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

- Go to the Union Hall (4818 E. Ben White Blvd. #300 Austin Tx, 78741)
- Third Floor - See Mary
- \$10.00 Initiation Fee

**Time Line**

- Phase 1: Every Wednesday - Year Round
- Phase 2: As Scheduled
- Phase 3: Second Monday of the Month
- Phase 4: Will Be Notified

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